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## ACTION TAKEN REPORT 2023-24

<b>RESOLUTION IN IQAC MEETINGS</b>	ACTION TAKEN
1. Admission process	Faculty members were given charge of separate faculties for conducting the admission process effectively.
2. To set the time table for classes and division of the workload	Time Table is prepared accordingly and monitoring is done if the classes are effectively going on or not.
3. To organize Activities, Events and Programs	The planning regarding activities, events and programs were carried out successfully as per academic calendar.
4. To conduct National/ International festivals/Commemorative Days	All the National festivals and important events are celebrated like Independence Day, Republic Day, State Foundation Day, Environment Day etc. The reports were also presented.
<ol> <li>To organize student oriented workshop/Soft Skills in college</li> </ol>	One Day workshop on "Career Guidance" dated 13 September 2023. The resource person were Mr. S. K Gupta and Dr. Radheshyam Yadav One Day workshop on "Career Oppurtunities in Computer Application" dated 15, September 2023.
	The resource person were Shri Surendra Kumar. IQAC and English Department organized A workshop on "Legal Literacy" dated September 27, 2023. The resource person were Shri Achhe Lal Kachi, Shri Kailash Gupta, Shri Rajesh Thakur. One-day workshop was organized on Vigilance Awareness Program on PIDPI COMPLAINTS dated 27/10/2023. The speaker were Shri Yogendra Kumar Sahu.
6. To organize Extension Activities	Various extension activities were organized by YRC & NSS.
7. To encourage the staff members to attend Refresher Course/Orientation Program/FDP.	Some of the faculty members attended Refresher Course and FDP.
8. To conduct Internal Assessment Exam.	Internal Assessment Exam was conducted.
9. To conduct educational tour for students of Geography.	Students of Geography visited Narsinghnath, Odisha.
10. To sign MOU with different Institutions and Industries.	MOU is signed with different Institutions.
11. To organize program by Youth Red Cross Unit/Red Ribbon Club/NSS.	Various programs were organized by YRC/RRC/NSS.
12. To arrange various club activities in institution.	Various programs were organized.
13. To purchase Furniture, Chemicals and equipment's for Laboratories (Zoology, Botany, Chemistry, Physics and Geography)	Furniture, Chemicals and equipment's for Laboratories (Zoology, Botany, Chemistry, Physics and Geography) were purchased.
14. To Purchase Books for Library	Books were purchased.

